

**IDAHO LIQUEFIED PETROLEUM GAS SAFETY BOARD**  
**Bureau of Occupational Licenses**  
700 West State Street, P.O. Box 83720  
Boise, ID 83720-0063

**Conference Call Minutes of 9/26/2012**

**BOARD MEMBERS PRESENT:** Jay T Hill - Chair  
James Lehman  
Thomas E Coates

**BOARD MEMBERS ABSENT:** Edward A. Button  
Richard B. Davies

**BUREAU STAFF:** Tana Cory, Bureau Chief  
Lori Peel, Investigative Unit Manager  
Maurie Ellsworth, Legal Counsel  
Eric Nelson, Board Prosecutor  
Mary Miles, Technical Records Specialist I

The meeting was called to order at 9:00 AM MDT by Jay T Hill.

**APPROVAL OF MINUTES**

A motion was made by Mr. Coates to approve the minutes of August 1, 2012.  
Seconded by Mr. Lehman. Motion carried.

**LEGISLATIVE REPORT**

Ms. Cory gave the legislative report. She informed the Board that GL Suites was awarded the new licensing system contract. The monthly maintenance fee for the new system may be higher than the current fee, but there will not be a one-time up-front cost.

**FINANCIAL REPORT**

Ms. Cory gave the financial report, which indicated that the Board has a negative cash balance of \$57,460.80 as of August 31, 2012.

## **INVESTIGATIVE REPORT**

Ms. Peel gave the investigative report, which is linked above.

## **DISCIPLINE**

Mr. Nelson presented a memorandum regarding case number LPG-2012-2. After discussion, the Board gave recommendations for appropriate discipline.

Mr. Nelson presented a Stipulation and Consent Order in case LPG-2012-1.

A motion was made by Mr. Lehman to accept the Stipulation and Consent Order and authorize the Board Chair to sign on behalf of the Board. Seconded by Mr. Coates. Motion carried.

## **APPLICATIONS**

A motion was made by Mr. Lehman to approve two facility applications for licensure. Seconded by Mr. Coates. Motion carried

Approved for Licensure

OXARC, INC - BOISE

PGF-925

VALLEY WIDE COOPERATIVE

PGLF-926

**NEXT MEETING** was scheduled for Thursday, November 8, 2012 at 9:00 AM.

## **ADJOURNMENT**

A motion was made by Mr. Lehman to adjourn the meeting at 9:25 AM. Seconded by Mr. Coates. Motion carried.

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Jay T Hill, Chair

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James Lehman

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Thomas E Coates

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Edward A. Button

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Richard B. Davies

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Tana Cory, Bureau Chief